



City of Algona
 402 Warde Street
 Algona, WA 98001
 (253) 833-2897

Request for Public Record

Name of Requestor:			
Address:			
City		State/Zip	
Phone Number		Fax Number	

Describe the records you are requesting. Please be as specific as possible to avoid delays. **Copies will be charged .15 cents per single-sided, 8-1/2 x 11 page.** Other sized copies may be available at a higher cost.

(If more space is needed, please attach additional pages.)

I understand that Washington State law limits certain uses, including but not limited to RCW 42.17.130, prohibiting using lists of persons to promote election of persons or for promotion or opposition of ballot measures and RCW 42.17.260 (9), prohibiting using lists of individuals for commercial purposes.

I hereby declare under penalty of perjury, under the laws of the State of Washington, that the requested records shall not be used in violation of State law.

Signature		Date	
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Please return form to:

**City Clerk
 City of Algona
 402 Warde Street
 Algona, WA, 98001 or FAX to (253) 939-3366**

Date Received	
Received By	

