

**CITY OF ALGONA
HOME OCCUPATION LICENSE QUESTIONNAIRE**



Business Name	
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I have been provided a copy of chapter 22.45 of the Algona Municipal Code, regulating Home Occupations and understand the regulations Yes No

Explain, in detail, the business you will be conducting at this address:

Do you propose to have any of the following at your home?

- | | | |
|-------------------------------|------------------------|--|
| Auto repair & rebuild | Day Care II | |
| Personal service shop | Music & Dancing Studio | |
| Bed & Breakfast (3 – 5 rooms) | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

A. Will you employ any person other than immediate family members residing at the property as part of your business? Yes No

B. Will there be any inventory (other than incidental supplies necessary for and consumed in the conduct of your business) at the property?
 Yes No

Will there be any outside storage of supplies used in the conduct of your business?
 Yes No

- C. Will you have any electrical or mechanical equipment that results in:
1. A change to the fire rating of the structure? Yes No
 2. Visual or audible interference in radio or television receivers, or electronic equipment located off-premises? Yes No
 3. Fluctuations in line voltage off-premises? Yes No

- D. Will your proposed business occupy more than 25% of the floor area of any building or more than three hundred (300) square feet? Yes No
- E. Will your business require internal or external alterations or involve any type of construction features that are not customarily found in a family dwelling? Yes No
- F. Will the conduct of your business reduce or render unusable off-street parking as required by Algona Municipal Code 22.40.020? Yes No
- G. Will your business have window displays? Yes No
- H. Will your business have any signs other than the one attached, non-illuminated one square foot allowed sign? Yes No
- I. Will your business involve keeping more animals on the premises than are permitted within your land use zone? Yes No
- J. Will your business be conducted in such a manner that the residence will differ from its residential character either by the use of colors, materials, construction, lighting or signs, or emission of sounds, noises, vibrations, or odors which would adversely affect the residential qualities of adjacent properties? Yes No

If you only meet eight of the ten requirements above, you will need to apply for a Special Home Occupation Permit as per Algona Municipal Code 22.45.

If your license for this proposed home occupation is granted:

1. Will flammable liquids be used in your business: Yes No
2. Will you provide a minimum rated 2-a-10c fire extinguisher Yes No
3. Will you make your premises available for inspection during normal working hours for the purpose of ascertaining and causing to be corrected, any condition which would reasonably tend to cause fire or contribute to its spread as per the Uniform Fire Code: Yes No
4. Prior to commencing your business, will you meet with the fire marshal to determine whether your residence will meet all uniform fire code requirements for the type of business being conducted: Yes No
5. Prior to any alterations to your home, will you obtain a permit from the building department: Yes No

Affidavit

I, _____, being duly sworn, declare that I am the owner or lessee of the property involved in this application and that the statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief.

Signature

Date

Return with completed application
And check for \$15.00 to:

City of Algona
402 Warde Street
Algona WA 98001

FOR OFFICE USE ONLY

Type of Construction		Area (Sq. Ft.)	
Zoning		Occupancy Group	
Occupancy Use		Signs	
Fire Marshal Approval	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Fire Marshal Signature			
Date			
Building Official Approval	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Building Official Signature			
Date			
Special Home Occupation Permit Needed	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Comments:			